

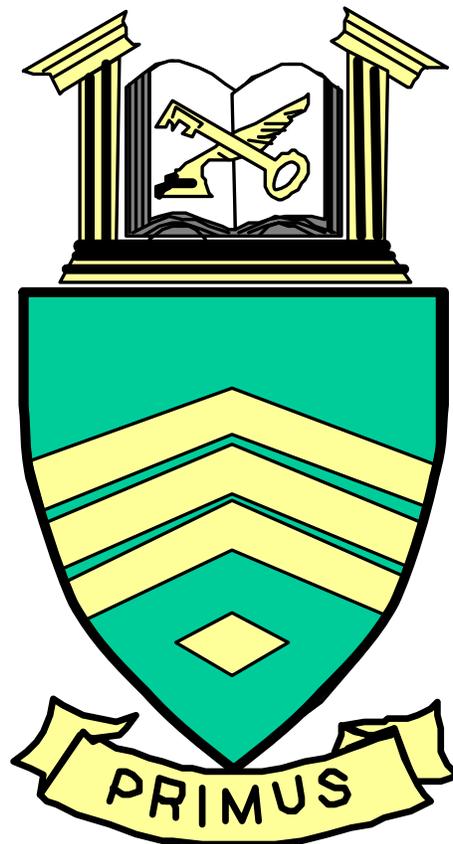
U.S. ARMY SERGEANTS MAJOR ACADEMY (FSC-TATS)

L652

OCT 03

DRILL AND CEREMONIES

## STUDENT HANDOUT



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## Index of Student Handouts

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### **This Appendix Contains**

This appendix contains the items listed in this table--

<b>Title/Synopsis</b>	<b>Pages</b>
SH-1, Advance Sheet	SH-1-1
SH-2, Performance Checklists	SH-2-1 thru SH-2-3

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# Student Handout 1

## Advance Sheet

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**Lesson Hours** This lesson consists of two hours of small group instruction.

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**Overview** The objective of this lesson is to familiarize you with the purpose of drill. The purpose of drill is to enable a first sergeant to move his/her unit from one place to another in an orderly manner. Drill also aids by instilling habits of precision and response to leader's orders. This lesson will provide a means, through ceremonies, of enhancing the morale of troops, developing the spirit of cohesion, and presenting traditional, interesting and well-executed military parades.

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**Learning Objective** Terminal Learning Objective (TLO).

<b>Action:</b>	Conduct unit level drill and ceremonies.
<b>Conditions:</b>	As a first sergeant, in a classroom, given FM 22-5.
<b>Standards:</b>	Conducted unit level drill and ceremonies IAW FM 22-5.

- ELO A** Conduct manual of the guidon.
  - ELO B** Conduct a change of command ceremony.
  - ELO C** Conduct an in-ranks inspection.
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**Assignment** The student assignments for this lesson are:

- Read FM 22-5, Chapters 7, 9, and Appendix C, before class.
- Participate in practical exercises during class.

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**Additional Subject Area Resources** None

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**Bring to Class**

- Pen or pencil and writing paper.
- All reference material received for this lesson.

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## Student Handout 2

### MANUAL OF THE GUIDON PRACTICE EXERCISE CHECKLIST

Action	Guidon Bearer Position	Go/No Go
Unit formation	1 step in front of and 2 (15 inch) left steps to the right of and facing the person forming.	
1SG forms unit	Three steps forward on the command, "Post."	
Facing movement	Raises ferrule 1" off marching surface (bending right elbow slightly) executes movement and lowers the ferrule to the order position keeping staff vertical throughout.	
Unit in marching movement	Faces right, double time to 5 steps forward of and centered on squad leaders of 1 <sup>st</sup> Plt. (If Commander is at head of formation, executes 2 left steps).	
Order Guidon (position of attention)	Keeps ferrule on marching surface, touching outside of right foot. Holds staff in right hand forming "U" with fingers (extended and joined pointing downward). Right hand and arm behind staff. Staff rested against the hollow of the shoulder.	
Rest positions	On preparatory command, moves right hand up staff until forearm horizontal and grasps staff. On command of execution: thrusts ferrule forward until the arm is fully extended. Note: "At Ease" and "Rest" executed only from "order guidon."	
Carry guidon	On preparatory command for marching, grasps the staff with right hand and raises vertically six inches off marching surface. Simultaneously reaches across body (with forearm horizontal) grasps staff with left hand. Holds staff in position with left hand while sliding right hand down six inches and regrasps. On command of execution, snaps left hand to left side and simultaneously steps off.	
Order Guidon from Carry Guidon	Lets the staff slide through the right hand until the ferrule touches the marching surface.	
Raised Guidon	On preparatory command, raises guidon vertically with the right hand and simultaneously moves the left hand across the body until the right hand is in line with the right shoulder (elbow into side). Holds this position until the command of execution.	
Present Guidon	On preparatory command executes raised guidon. On command of execution, lowers guidon to the horizontal position resting under the armpit. Returns left hand to side sharply.	
Salute	Moves left hand sharply so the first joint of the forefinger is touching the staff with thumb and fingers extended and joined (palm down, wrist straight, forearm horizontal).	

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## IN RANKS INSPECTION PRACTICE EXERCISE CHECKLIST

Action	Position	Go/No Go
Form the Company #1	1SG positioned 9 steps in front of and faces the line where the front rank of each platoon will form. Commands "Fall In" or (at close interval), "Fall in."	
Form the Company #2	When all PSG are facing the 1SG, commands "Post" faces about and moves 3 steps forward. (Guidon bearer and PSGs move 3 steps forward on command). 1SG faces about.	
Prepare for inspection	1SG Directs "Prepare for Inspection". PSGs face about, open ranks and align platoons. When all PSGs are facing front, commands "At Ease."	
Inspection	a. 1SG inspects Guidon Bearer, executes half left in marching the right flank platoon (PSG commands over right shoulder, "PLT, attention" 1SG halts directly in front of PSG. PSG reports (saluting), "1SG, the platoon is ready for inspection. 1SG returns salute and inspects the PSG.	
	b. 1SG directs PSG to lead through the inspection, faces half left (in marching) and halts directly in front of the 1 <sup>st</sup> squad leader (PSG halts in front of 2 <sup>nd</sup> person in 1 <sup>st</sup> squad and commands "2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> squads At Ease."	
	c. Executes proper movements during troop inspection.	
	d. After 1SG inspects the last soldier in the rank, PSG hesitates to allow 1SG to precede him. 1SG inspects rear of rank. (PSG commands next squad to attention).	
	e. 1SG halts in front of 2 <sup>nd</sup> squad leader, PSG commands previous squad to "At Ease". Continues through the last squad.	
	f. When the 1SG completes the inspection of the platoon, the PSG commands the platoon to Attention ("Platoon, Attention") and overtakes the 1SG en route back to the front of the PLT (6 steps in front of and centered), exchanges salutes with the 1SG. The 1SG faces to the right (in marching) and moves to the next platoon. PSG faces about, commands "close ranks, march" and "at ease" then faces about and executes at ease.	
	g. When the 1SG completes company inspection, returns to post at center of company and commands attention ("Company, Attention"). Then dismisses the company.	
<b>NOTE:</b>	Follow steps above for commander's inspection, demonstrating the appropriate positions for the 1SG, the XO, the Plt Ldr, and the PSG.	

## CHANGE OF COMMAND CEREMONY PRACTICE EXERCISE CHECKLIST

**Note: Company is formed and inspected. Modify to fit available assets.**

<b>Action By</b>	<b>Position</b>	<b>Go/No Go</b>
1SG	Moves from rear of reviewing party by the most direct route and halts directly in front of the Guidon.	
Outgoing Commander	4 steps in front of Guidon.	
Incoming Commander	Outgoing commander's right.	
Bn Commander	Between old and new commander.	
Old/New commander	Take one-step forward, executes facing movements to face each other.	
1SG	Takes Guidon (right hand above left), faces about.	
Narrator	Reads assumption of command order.	
1SG	Steps forward, presents guidon to outgoing commander.	
Outgoing commander	Grasps guidon with left hand above right, passes guidon to Bn Commander.	
Bn commander	Grasps guidon with right hand above left passes guidon to incoming commander.	
Incoming commander	Grasps guidon with left hand above right, passes guidon to 1SG.	
1SG	Grasps guidon with right hand above left faces about and passes guidon-to-guidon bearer.	
Both commanders	As the 1SG faces about, execute facing movements back to original direction (facing the colors).	
1SG	Faces about and returns to post behind reviewing party.	
<b>Note:</b>	The finial of the guidon remains to the outside of the Square while being passed during the ceremony.	