Refer to; AR 623-1, PARA 1-13; AR 350-1; TR 350-18 PARA 3-29; 3-30 + POI

SERVICE SCHOOL ACADEMIC EVALUATION REPORT
For use of this form, see AR 623-1; the proponent agency is MILPERCEN.

DATE: 18 October 2002

1. LAST NAME - FIRST NAME - MIDDLE INITIAL	2. SSN	3. GRADE	4. BR	5. SPECIALTY/MOSC
SMITH, JOE C.	123-45-5789	SGT		11B20

6. COURSE TITLE	7. NAME OF SCHOOL	8. COMP
TATS BNCOC Common Leader Training (CLS & YR) ☐	Ft Bliss NCO Academy	RA

9. TYPE OF REPORT: ☒ RESIDENT ☐ NONRESIDENT

10. PERIOD OF REPORT *(Year, month, day)* From: 021010 Thru: 021017 [X]

11. DURATION OF COURSE *(Year, month, day)* From: 021010 Thru: 021024

12. EXPLANATION OF NONRATED PERIODS

13. PERFORMANCE SUMMARY

*a. ☐ EXCEEDED COURSE STANDARDS *(Limited to 20% of class enrollment)*

b. ☐ ACHIEVED COURSE STANDARDS

*c. ☐ MARGINALLY ACHIEVED COURSE STANDARDS

*d. ☐ FAILED TO ACHIEVE COURSE STANDARDS

**Rating must be supported by comments in ITEM 16.*

14. DEMONSTRATED ABILITIES

a. WRITTEN COMMUNICATION ☐ NOT EVALUATED ☐ UNSAT ☒ SAT ☐ SUPERIOR

b. ORAL COMMUNICATION ☐ NOT EVALUATED ☐ UNSAT ☒ SAT ☐ SUPERIOR

c. LEADERSHIP SKILLS ☐ NOT EVALUATED ☐ UNSAT ☒ SAT ☐ SUPERIOR

d. CONTRIBUTION TO GROUP WORK ☐ NOT EVALUATED ☐ UNSAT ☒ SAT ☐ SUPERIOR

e. EVALUATION OF STUDENT'S RESEARCH ABILITY ☐ NOT EVALUATED ☐ UNSAT ☒ SAT ☐ SUPERIOR

(SUPERIOR/UNSAT rating must be supported by comments in ITEM 16)

15. HAS THE STUDENT DEMONSTRATED THE ACADEMIC POTENTIAL FOR SELECTION TO HIGHER LEVEL SCHOOLING/TRAINING?
☐ YES ☐ NO ☒ N/A *(A "NO" response must be supported by comments in ITEM 16)*

16. COMMENTS *(This item is intended to obtain a word picture of each student that will accurately and completely portray academic performance, intellectual qualities, and communication skills and abilities. The narrative should also discuss broader aspects of the student's potential, leadership capabilities, moral and overall professional qualities. In particular, comments should be made if the student failed to respond to recommendations for improving academic or personal affairs)*

EXAMPLE AER FOR WITHDRAWING FROM THE COURSE FOR MEDICAL REASONS.
(Soldier passed initial APFT)

Soldier requested to be released from the course for medical reasons. Soldier was injured and received a temporary profile that prevented full participation in the course. Soldier may return to the next available course.

Demonstrated effective use of the Army Writing Style

Clear and concise speaker

Demonstrated sound leadership skills

Communicated effectively with the staff and the small group

NOTE: Give the soldier credit for what he/she has accomplished during their attendance

NOTE: Reference item 18b, all blocks are X for SGT and below for PLDC/BNCOC

USAR- AR- PERSCOM ADDRESS
OR
ARNG- OTAG ADDRESS (AR623-1, par 2-5)

PASS 0210 73/185 YES

17. AUTHENTICATION

a. TYPED NAME, GRADE, BRANCH, AND TITLE OF PREPARING OFFICER	SIGNATURE
SMALL GROUP LEADER	
b. TYPED NAME, GRADE, BRANCH, AND TITLE OF REVIEWING OFFICER	**SIGNATURE**
COMMANDANT	

18. MILITARY PERSONNEL OFFICER

a. FORWARDING ADDRESS *(Rated student)*	b. DISTRIBUTION
123 Cherry Tree Ln El Paso, TX 79918 (NOTE: See AR 623-1, pg 11, item 18)	☒ STUDENT ☒ UNIT CDR *(P/B NCOES only)* ☒ STUDENT'S OFFICIAL MILITARY RECORDS