Course Catalog

SSD

STRUCTURED SELF DEVELOPMENT

SSD Highlights

- SSD bridges the operational and institutional domains of Army training for enlisted Soldiers
- From Private to Command Sergeant Major, SSD will ensure learning is continuous and enduring

Table of Contents

Mission Statement 2
Defined 3
Policy 4
Layout 5
Courses of Instruction 6
SSD I 7
Advanced Leaders Course – Common Core 10
SSD III 11
SSD IV 13
SSD V 15
Institutional Training 18
Operational Training 18
Operational Assignment 18
Self Enrollment 19
Soldier's Creed 21
Correspondence Directory 22

Mission Statement

Responsible for promoting, designing, developing, delivering, and maintaining Distributed Learning (dL) and Interactive Multimedia Instruction (IMI) products for Structured Self Development (SSD) and Noncommissioned Officer Education System (NCOES) that will fully engage Soldiers cognitively; providing a blended learning environment for our Army Active Duty, Army Reserve, and Army National Guard Soldiers; providing IMI courseware NCOs can use anytime and anywhere in the world; preparing Soldiers to meet the challenges of the Contemporary Operational Environment (COE); developing effective, adaptive, agile, and critical thinking Soldiers for the Army Force Generation (ARFORGEN).

Defined . . .

STRUCTURED SELF DEVELOPMENT

A planned, goal–oriented learning that reinforces and expands the depth and breadth of an individual's knowledge base, self–awareness and situational awareness; compliments institutional and operational learning; enhances professional competence and meets personal objectives.

GUIDED SELF DEVELOPMENT

Set of recommended, but optional learning progressively sequenced across a career.

PERSONAL SELF DEVELOPMENT

Self–initiated learning where the individual defines the objective, pace and process.

SSD Policy

SUBJECT: ALARACT 288/2010 Structured Self Development (SSD) governance: Implementation of SSD policy

SSD I. Effective 1 OCT 10, Soldiers will be enrolled in SSD I automatically upon completing BCT/OSUT. Beginning FY13, Soldiers must complete SSD I prior to attending WLC. Those Soldiers (PVT – SPC) who completed BCT/OSUT, but not WLC, prior to 1 Sep 10 will be automatically enrolled by 1 Jan 12.

THERE IS NO SSD BETWEEN WLC AND ALC.

SSD III. Effective 1 May 11, all SGTs and SSGs who are graduates of ALC or BNCOC will be automatically enrolled in SSD III. SGTs (P), SSGs and SFCs will be enrolled in SSD III automatically upon completion of all phases of ALC.

SSD IV. Effective 1 May 11, SSGs (P), SFCs, and MSGs will be enrolled automatically into SSD IV upon completion of SLC. Effective 1 May 13, completion of SSD IV is a prerequisite for attendance to SMC.

SSD V. Effective 1 May 11, MSGs (P) and SGMs will be enrolled automatically into SSD V upon completion of Sergeant Major Course or its equivalent. Beginning 1 May 13, completion of SSD V is a prerequisite to be considered for nominative and joint assignments.

Layout

SSD I

PVT – SPC

Soldiers will be automatically enrolled in SSD I upon completing Basic Combat Training (BCT) / One Station Unit Training (OSUT). PVT – CSM can self enroll.

ALC–CC

SGT – SSG

Advance Leaders Course – Common Core (ALC–CC). Enrollments are DA select. NGB, in conjunction with the states; will schedule their Soldiers according to their specific requirements. USARC will schedule their Soldiers according to their specific requirements.

SSD III

SGT(P) – CSM

Soldiers will be automatically enrolled in SSD III upon completing all phases of Advance Leaders Course (ALC). SGT (P) – CSM who are graduates of ALC can self enroll.

SSD IV

SSG(P) – CSM

Soldiers will be automatically enrolled in SSD IV upon completing Senior Leaders Course (SLC). Current graduates of SLC can self enroll.

SSD V

MSG(P) – CSM

Soldiers will be automatically enrolled in SSD V upon completing Sergeants Major Course (or equivalent).

Courses of Instruction

SSD

STRUCTURED SELF DEVELOPMENT

SSD Educational Outcome

- Adaptive,
- Competent,
- Motivated to serve,
- Trained in the Full Spectrum of Operations,
- Educated to successfully dominate any environment

SSD I tasks are primarily focused at the team level and common leader and tactical skills.

Module 1

SSD–111	Identify Self-Directed Learning Fundamentals
SSD–112	The Army Writing Style
SSD–113	Employ the CRM Process and Principles and show how they apply to Performance
SSD–114	Detainee Operations
SSD–115	Fratricide Avoidance Methods
SSD–116	Basic Personnel Recovery Principles
SSD–117	Prepare and Submit a Situation Report (SITREP)
SSD–118	Recognize Post Traumatic Stress Disorder and Mild Traumatic Brain Injury
SSD–119	History of the NCO

Module 2

SSD–121	Counterinsurgency Principles
SSD–122	Cultural Effects on Military Operations
SSD–123	Customs, Courtesies, and Traditions of the Service (CCTS)
SSD–124	How War and Multiple Deployments Affect Subordinates
SSD–126	Apply the Military Problem Solving Process
SSD–127	Physical Readiness Training
SSD–128	Identify the Troop–Leading Procedures

Module 3

SSD–131	The NCOs Casualty Assistance Process (CAP)
SSD–132	Conflict Management
SSD–133	Lean Six Sigma Fundamentals
SSD–134	NCOs Role in Recruiting & Retention
SSD–135	Prepare a Brief
SSD–136	Primary Roles and Functions of the Military Services in Joint Operations, Homeland Defense and Civil Support.
SSD–137	Identify Principles of Effective Management
SSD–138	Supply Activities in a Unit
SSD–139	Types of Rehearsals

Module 4

SSD–141	After Action Reports (AAR)
SSD–142	The Army Ethic
SSD–143	Communicate History of the U.S. Army
SSD–144	Identify the Procedures for Conducting Squad Drill
SSD–145	Identify Financial Readiness Actions
SSD–146	Host–Nation, Federal, State, and Local Environmental Laws and Regulations
SSD–147	Task Organize a Squad for a Mission
SSD–148	Time Management Plan

Preparing unit and subordinate elements for peace, wartime missions, and contingencies. Previously known as the Basic Noncommissioned Officers Course (BNCOC).

Module 1

L301–ALC–CC	Commnicate Effectively at the Direct Leadership Level
L302–ALC–CC	Communicate in writing
L303–ALC–CC	Standing Operating Procedure (SOP)
L304–ALC–CC	Army Family Team Building
L305–ALC–CC	The Army's Equal Opportunity/Sexual Harassment Policies
L306–ALC–CC	Enlisted Aspects of Command Policies
L307–ALC–CC	Integrate Newly Assigned Soldiers

Module 2

L309–ALC–CC	The Army Safety Program
L310–ALC–CC	Operations Security Measures (OPSEC)
L311–ALC–CC	The Uniform code of Military Justice
L312–ALC–CC	Counsel Subodinate NCOs
L313–ALC–CC	Enlisted Joint Professional Military Education
L314–ALC–CC	Senior Rater's Portion of the NCOER
L315–ALC–CC	The History of the NCO

ALC–CC Educational Outcome

Teach all SGTs and SSGs leadership skills, NCO duties, responsibilities and authority, and how to conduct peformance–oriented training. Produce battle compentent NCOs who are qualified squad/section sergeants, team/section leaders, evaluators, counselors, conductors or participants in individual and collective training, and performers/teachers of leader values, attributes, skills, and actions.

Module 3

T301–ALC–CC	Serious Incident Report
T302–ALC–CC	Develop a Fitness Schedule for a Squad or Section
T303–ALC–CC	Supervise Range Operations
T304–ALC–CC	Combat Stress
T305–ALC–CC	Training for Full Spectrum Operations
T306–ALC–CC	Maintenance Operations

Module 4

W301–ALC–CC	Anti–Terrorism
W302–ALC–CC	Cross–Cultural Competency
W303–ALC–CC	Electronic Warfare
W304–ALC–CC	Detainee Operations
W305–ALC–CC	Counterinsurgenct (COIN) Concepts
W306–ALC–CC	Execute Media Awareness
W307–ALC–CC	Analyze Terrain Products

Module 5

W308–ALC–CC	Interpret Plans, Orders, and Annexes

SSD III tasks are primarily focused at the platoon level. SSD III will be completed after ALC and prior to the Senior Leaders Course (SLC); previously known as the Advanced Noncommissioned Officers Course (ANCOC).

Module 1

SSD–311	The Army Substance Abuse Program
SSD–312	Apply Ethical Leadership Decision–Making Process at Small Unit Level
SSD–313	Positive Command Climate
SSD–314	Measures to Reduce Combat Stress
SSD–315	Develop a Unit Physical Security Plan
SSD–316	Information Operations
SSD–317	The Army Family Team Building (AFTB) Program
SSD–318	Full Spectrum Operations

Module 2

SSD–321	Develop a Mentorship Program
SSD–322	Develop Organizational and Leadership Skills
SSD–323	Develop Standing Operating Procedures (SOPs)
SSD–324	Platoon Drill and Ceremony
SSD–325	Civil Affairs/Civil Military Operation
SSD–326	Supervise a Noncommissioned Officer Development Program (NCODP)
SSD–327	Coordinate Unit Deployment Readiness Activities
SSD–328	Casualty Assistance Officer (CAO) Duties
SSD–329	Supervise the Setup of Ceremonies

Module 3

SSD–331	Army Systems of Record
SSD–332	Plan a Research Paper
SSD–333	Develop an Essay

Module 4

SSD-341	Develop a Mission Essential Task List (METL)
SSD-342	Joint Forces Capabilities
SSD-343	Preventive Medicine Program
SSD-344	Conduct and Preparation of Troops for Media Engagement
SSD-345	Army Force Generation (ARFORGEN) and You

SSD IV tasks are primarily focused at the battalion level. United States Army Sergeants Major Academy (USASMA) highly recommends that SSD IV be completed prior to assuming duties as a First Sergeant.

Module 1

SSD–411	Develop a Mission Essential Task List (METL) for Battalion Level and Higher Level Headquarters
SSD–412	Evaluate and Manage a Preventive Medicine Program
SSD–413	Describe the Relationships Between Interagency Operations and Host–Nation Support
SSD–414	Army Systems of Record

Module 2

SSD–421	Create Mentorship Strategies
SSD–422	Critique and Validate a Standing Operating Procedure (SOP)
SSD–423	Operational Art (Formally Operational Continuum)
SSD–424	Capabilities of the Media/Public Affairs and the Significance of Portraying and Maintaining a Positive Image

Module 3

SSD–431	Introduction to Negotiations and Mediations
SSD–432	METL Development and ARFORGEN

Module 4

SSD–441	Evaluate the Execution of Ceremonies
SSD–442	Joint Forces (Government and Non Governmental Agencies on Battlefield Capabilities)
SSD–443	Synthesize Critical Reasoning Skills to Solve a Problem

SSD V tasks are focused at nominative and joint staff levels.

Module 1

SSD–511	The Civilian Hiring Process
SSD–512	Special Senior Enlisted Positions
SSD–513	DA Civilian Professional Development Program
SSD–514	The Human Dimension of Leadership
SSD–515	Joint Leadership Issues
SSD–516	Analyze the Strategic Level of Leadership
SSD–517	Conflict Management Resolution
SSD–518	Describe Proper Protocol at the Strategic Level

SSD V

Master Sergeant (Promotable) – Sergeant Major / Command Sergeant Major

Module 2

SSD–521	Manage Information in Operation Centers
SSD–522	Apply Leader Media Skills
SSD–523	Analyze JSOFT/CJSOTF from different Area of Operations
SSD–524	The Operational Environment
SSD–525	The Joint Targeting Process
SSD–526	Information Operations Campaigns
SSD–527	Employ Nation Building though Stability Operations

Module 3

SSD–531	Stewardship of Resource Management
SSD–532	Describe the POM
SSD–533	Formulate MTOE/TDA
SSD–534	Funding Joint Operations
SSD–535	Negotiate Support Agreements with Foreign Governments
SSD–536	Recommend Input On Civil Affair/Civil Military Operations
SSD–537	Describe the Effectiveness of Host Nation Support to the Allied or Joint Commander

BRIDGING THE GAP

(BCT)
Basic Combat Training
(OSUT)
One-Station Unit Training

SSD Level I

4 Modules; 34 Lessons

SSD I tasks are primarily focused at the team level and common leader and tactical skills. Effective 1 OCT 10, soldiers will be enrolled in SSD I automatically upon completing Basic Combat Training (BCT) / One – Station Unit Training (OSUT). Beginning Fiscal Year 2013, Soldiers must complete SSD I prior to attending Warrior Leader Course. Those soldiers (Private – Specialist / Corporal) who completed BCT / OSUT, but not WLC, prior to 1 SEP 10 are automatically enrolled.

(WLC)
Warrior Leaders Course

ALC - CC

5 Modules; 28 Lessons

There is not an SSD level between Warrior Leaders Course (WLC) and SSD III. The Advanced Leaders Course – Common Core (ALC–CC) is in lieu of SSD II. ALC–CC focuses on preparing unit and subordinate elements for peace, wartime missions and contingencies. Previously known as the Basic Noncommissioned Officers Course (BNCOC).

(ALC)
Advanced Leaders Course

SSD Level III

4 Modules; 25 Lessons

SSD III tasks are primarily focused at the platoon level. SSD III will be completed after the ALC and prior to the Senior Leader Course; previously known as the Advanced Noncommissioned Officers Course (ANCOC). Effective 1 MAY11, all Sergeants and Staff Sergeants who are graduates of ALC or BNCOC will be automatically enrolled in SSD III. Sergeants (promotable), Staff Sergeants and Sergeants First Class will be enrolled in SSD III automatically upon completion of all phases of ALC.

(SLC)
Senior Leaders Course

SSD Level IV

4 Modules; 13 Lessons

SSD IV tasks are primarily focused at the battalion level. United States Army Sergeants Major Academy (USASMA) highly recommends that SSD IV be completed prior to assuming duties as a First Sergeant. Effective 1 MAY11, Staff Sergeants (promotable), Sergeants First Class, and Master Sergeants will be enrolled automatically into SSD IV upon completion of the Senior Leaders Course (SLC). Effective 1 JAN 13, completion of SSD IV is a prerequisite for attendance to a Sergeant Major Course.

(SMC)
Sergeants Major Course

SSD Level V

3 Modules; 22 Lessons

SSD V tasks are focused at nominative and joint staff levels. Effective 1 MAY 11, Master Sergeants (promotable) and Sergeants Majors will be enrolled automatically into SSD V upon completion of the Sergeant Major Course or its equivalent. Beginning 1 MAY 13, completion of SSD V is a prerequisite to be considered for nominative and joint assignments.

SSD AT A GLANCE

SSD reinforces what is learned in institutional training and operational training during operational assignments. The institutional training domain focuses on education and transitioning through Noncommissioned Officer Educational System (NCOES). The Operational domain provides "real world" experience in problem solving.

CREATING BROADLY SKILLED NONCOMMISSIONED OFFICERS

Critical Thinker → Warrior Leader → Leader Developer → Culturally Astute → Resource Manager

INSTITUTIONAL TRAINING

Institutional training domain focuses on education and transitioning through Noncommisioned Officer Educational System (NCOES)

Warrior Leaders Course (WLC)
Advanced Leaders Course (ALC)
Senior Leaders Course (SLC)
Sergeants Major Course (SMC)
Sergeants Major Non–Residents Course (SMNRC)

OPERATIONAL TRAINING

Operational domain provides “real world” experience in problem solving

Chemical, Biological, Radiological and Nuclear (CBRN)
Field Sanitation
Inspector General (IG)
Equal Opportunity (EO)
Recruiter
Drill Instructor (DI)

OPERATIONAL ASSIGNMENT

Squad Leader (SQD LDR)
Platoon Sergeant (PSG)
First Sergeant (1SG)
Operations Sergeant Major (Ops SGM)
Command Sergeant Major (CSM)

How to Self Register for SSD

From the AKO Website
-*- After LOGON -*-

1.Click on Self Service and Go to My Training.

2.On the ATRRS Student Center Click on Take Self Development Courses.

3.In the Course Number Block type the SSD course number and click search.

SSD Course Numbers --

SSD I:	1-250-C49-1
SSD III:	1-250-C49-3
SSD IV:	1-250-C49-4
SSD V:	1-250-C49-5

4.Click the REGISTER button on the course schedule.

5.Click the I AGREE button.

6.Choose either CAC or AKO LOGIN.

7.Fill In and Validate the Training Application and SUBMIT.

8.Your application will be processed soon and you will be notified of the result by email. Please wait for the email before submitting another application for this course. Please allow 24 hours before contacting the ATRRS Help desk.

How to Self Register for SSD

From the ATRRS Homepage https://www.atrrs.army.mil/

1.Go to the Channels Directory – ARMY and Click on Self Development.

2.In the Course Number Block copy or type the SSD course number and click search.

SSD Course Numbers --

SSD I:	1-250-C49-1
SSD III:	1-250-C49-3
SSD IV:	1-250-C49-4
SSD V:	1-250-C49-5

3.Click the REGISTER button on the course schedule.

4.Click the I AGREE button.

5.Choose either CAC or AKO LOGIN.

6.Fill In and Validate the Training Application and SUBMIT.

7.Your application will be processed soon and you will be notified of the result by email. Please wait for the email before submitting another application for this course. Please allow 24 hours before contacting the ATRRS Help desk.

Soldier's Creed

I am an American Soldier.
I am a Warrior and a member of a team.
I serve the people of the United States, and live the Army Values.
I will always place the mission first.
I will never accept defeat.
I will never quit.
I will never leave aa fallen comrade.
I am disciplined, physically and mentally tough, trained and proficient in my warrior tasks and drills.
I always maintain my arms, my equipment and myself.
I am an expert and I am a professional.
I stand ready to deploy, engage, and destroy, the enemies of the United States of America in close combat.
I am a guardian of freedom and the American way of life.
I am an American Soldier.

Structured Self Development
Course Catalog
2011 | Fort Bliss, Texas

The Structured Self Development (SSD) course catalog is published by the United States Army Sergeants Major Academy (USASMA). This catalog contains available announcements about courses and related regulations. Catalog information is also available online at https://usasma.bliss.army.mil/ssd.

SSD Correspondence Directory

https://usasma.bliss.army.mil/ssd

SSD Director

ATSS-DAD@conus.army.mil

DSN: 915.621.1202

SSD Course Manager

ATSS-DAD@conus.army.mil

DSN: 915.744.2031

SSD Level I Writer

ATSS-DAD@conus.army.mil

DSN: 915.744.8799

ALC-CC Director

ATSS-DAB@conus.army.mil

DSN: 915.744.2925

SSD Level III Writer

ATSS-DAD@conus.army.mil

DSN: 915.744.8799

SSD Level IV Writer

ATSS-DAD@conus.army.mil

DSN: 915.744.8909

SSD Level V Writer

ATSS-DAD@conus.army.mil

DSN: 915.744.8909

Structured Self Development
United States Army Sergeants Major Academy
Attn: ATSS-DAD
11292 SGT E. Churchill St.
Fort Bliss, Texas 79918-8002

SSD
STRUCTURED SELF DEVELOPMENT